

3 June 2025



Creating the Future

LOWOOD
STATE HIGH SCHOOL

PO Box 138, Prospect Street, Lowood QLD 4311

Dear Parent/Carer

Year 6 Transition Afternoon Number 2 and Building My Future Expo Walking Tour

On **Tuesday, 29 July**, we will be hosting opportunities for Year 6 students and their families, to find out more about Lowood State High School.

Students will travel to Lowood State High School by bus (**free of charge**), from their primary school, and participate in a range of activities with the aim of developing their understanding of:

- expectations and routines in high school (RISE Values, uniform, behaviour and attendance)
- skills for reading a timetable and navigating their way around high school
- subjects and electives that Year 7 students will have the option of completing in 2026

Activity Details – Year 6 Transition Afternoon Number 2

Venue: Lowood State High School
Cost: Nil
Dates: Tuesday, 29 July 2025
Time: 12:30pm - 3:00pm
Equipment: Lunch, water bottle, pencil case
Risk Level: Low

The **“Phones away for the Day”** policy applies on all school activities and excursions. Consequences will apply to students who do not follow Lowood State High School's Mobile Phone Policy.

A schedule for the day is attached. A timetable of bus pick-ups from each primary school will be provided closer to the date.

The Lowood State High School – Building My Future Expo Walking Tour

The **Year 6 Transition Afternoon Number 2** will be immediately followed by the **Building My Future Expo Walking Tour** (information is attached). All parents and carers who intend to enrol their student in Year 7 in 2026 should attend with their student. Therefore, **a return bus will not be provided** and parents/carers are responsible for ensuring their student is collected from the Lowood State High School Hall at 3:00pm if they are not attending the Building My Future Expo Walking Tour. Students will be supervised by staff at Lowood State High School **until 3:15pm**.

Activity Details – Building My Future Expo Walking Tour

Venue: Lowood State High School
Cost: Nil
Dates: Tuesday, 29 July 2025
Time: 3:15pm - 4:30pm
Equipment: N/A
Risk Level: Low

The **Year 6 Transition Afternoon Number 2** and **Building My Future Expo Walking Tour** will enable students to engage in at least three of our PERMAH Pillars:

E – Positive Engagement – participation in learning and activities that will support engagement at high school

R – Positive Relationships – opportunities to make new friends who will also be attending LSHS next year

H – Positive Health – learning about their well-being as they transition to high school

Please complete the attached **Activity Consent Form** and return to **Lowood State High School by 3:00pm Wednesday, 18 June 2025**. You can do this by handing your Activity Consent Form into the Lowood SHS Office or emailing it to office@lowoodshs.eq.edu.au.

N.B. - DO NOT RETURN YOUR ACTIVITY CONSENT FORM TO YOUR PRIMARY SCHOOL TEACHER OR PRIMARY SCHOOL OFFICE.

For further information about this activity, please contact the Deputy Principal, Corinne Roberts on 5427 8333 or email cxrob7@eq.edu.au.

We look forward to your student's attendance and to helping them with a successful transition to learning in high school.

Yours sincerely

Corinne Roberts
Deputy Principal

Stacey Beu
Principal

Activity Consent Form - Transition Day 2 and Building My Future Expo Walking Tour

Activity Details

Venue: Lowood State High School
Cost: Nil
Dates: Tuesday, 29 July 2025
Time: Transition Day 2: 12:30pm-3:00pm, Building My Future Expo Walking Tour: 3:15pm-4:30pm
Equipment: Lunch, water bottle, pencil case
Risk Level: Low

- ✓ I understand that there is no return transport from this activity
- ✓ I understand that I am responsible for ensuring my student is collected from Lowood State High School
- ✓ I will ensure adequate supervision of my student throughout the Building My Future Expo Walking Tour (3.15pm – 4.30pm)

Consent Details

Student/Person's Name (in full): _____ Year Level: _____

Date of Birth: ___/___/___ Name of Parent/Carer: _____

Primary School: _____

Home Address: _____

Contact Details: Phone _____ Email _____

Consent

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named student to participate in the identified activity.
- I will pay to the school the costs detailed in this consent form for the student's participation in the activity.
- I agree to and understand the refund policy as it applies to this activity (see Activity costs)
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the student's medical or physical needs on registration/enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant Queensland Chief Health Officer's Directions.

Activity Risks and Insurance

The Department of Education does not have personal accident insurance cover for students. If a student is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If the parent/carer has private health insurance, some costs may also be covered by your provider. Any other costs must be covered by the parent/carer. It is up to the parent/carer to decide the type/s and level of private insurance they wish to arrange to cover their student. Please take this into consideration in deciding whether or not to allow the student to participate in this activity.

Activity Consent Form - Transition Day 2 and Building My Future Expo Walking Tour

Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named student to participate in this activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant Queensland Chief Health Officer's Directions.

Parent/Carer must sign here to Consent to Activity.

Parent/Carer Signature: _____ **Date:** ____ / ____ / ____

Additional Medical Information

The school collected medical information about your student on their enrolment. This information is stored electronically in OneSchool. Please give full details of any new or updated medical information which may affect your student's full participation in the activity described in the Parent/Carer Letter and on the Activity Consent Form.

You may also wish to provide the following optional information

Name of Student's Medical Practitioner: _____ Telephone No: _____

Medicare No: _____

Private Health Insurance Company (if applicable): _____ Membership No: _____

If you would like this additional information to be recorded in OneSchool records, please complete a Student Details Information Update Form. The Student Details Information Update Forms are available at the Office.

*Students who are independent, mature-age or over 18 years of age may provide their own consent and be responsible for all related costs.

Medication requirements

Will your student require medication during this activity/camp? Yes No

Does the student require staff to administer their medication? Yes No

Does the student have approval to self-administer their medication at school? Yes No

Transition Day 2 and Building My Future Walking Expo Tour – Schedule

Time	Activity	Purpose
12:30pm-1:00pm	Munch and Crunch with Expectations for the afternoon Introduction to key staff	Students eat lunch and understand the schedule and expectations for the afternoon. Students will be introduced to the key staff members of LSHS.
1:00pm-1:30pm	RISE Values, Uniform	Students will be taught the RISE Values and the expectations of the LSHS uniform policy.
1:30pm–2:15pm	Introduction to electives How to read a Timetable	Students learn how the daily schedule looks in high school, as well as how to read a Student Timetable. Students will be introduced to the electives offered in Year 7.
2:15pm–2:40pm	School Tour	Students will participate in a tour of the school.
2:40pm-3:00pm	Enrolment packs Reflection	Students will be given enrolment packs and participate in end of the day reflection activities.
Students to remain at LSHS and meet their Parent/Carer for the Building My Future Walking Expo Tour NO RETURN BUS PROVIDED		
3:00pm-3:15pm	Supervision	Students be actively supervised until 3:15pm.
Active Supervision of students will cease at 3:15pm		
3:15pm-4:30pm	Building My Future Walking Expo Tour Leaving from the back of the Administration Building	Students and Parents/Carers will participate in a walking tour of the LSHS school grounds and inside classrooms where you will meet teachers and Heads of Department and learn about the curriculum and subjects offered at LSHS. The next steps for enrolling your student will also be provided.
4:30pm onwards	BBQ	Students and Parents/Carers are welcome to stay for the BBQ and mingle with staff and each other. Parents/Carers are also welcome to stay for the Building My Future Senior Schooling Expo which begins in the Hall at 5:00pm. This is a great opportunity to ask questions that you may still have!